

**BOARD OF SELECTMEN  
MEETING MINUTES – April 11, 2016**

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7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

**MEMBERS PRESENT:** Leslie Rutan, Vice Chairman  
William Pantazis, Clerk  
Dawn Rand  
Jason Perreault

**APPROVAL OF MINUTES – MARCH 28, 2016 REGULAR MEETING**

Selectman Rand moved the Board vote to approve the meeting minutes of the March 28, 2016 regular meeting as submitted; Selectman Perreault seconded the motion; all members voted in favor.

**7:00 p.m. - ST. ROSE OF LIMA PARISH**

To consider an application for a One-Day Special License for Wine & Malt Beverages for premises located at 244 West Main Street.

Jen Gaudette was present on behalf of St. Rose of Lima Parish to request a One-Day Special Liquor License for their annual volunteer appreciation dinner. The event will take place on Saturday, April 30<sup>th</sup> between the hours of 6pm – 9pm.

The Fire Chief, Building Inspector and Sergeant Detective Brian Griffin have reviewed the application and recommend approval.

Selectman Rand moved the Board vote to approve the application for a One-Day Special License as submitted by St. Rose of Lima Parish for premises located at 244 West Main Street for their annual volunteer appreciation dinner on Saturday, April 30, 2016 between 6pm – 9pm. Per the recommendation of the Alcoholic Beverages Control Commission, the license shall include the 24-hour period immediately before and after the event in order to allow for the proper delivery and disposal of all alcoholic beverages prior to and immediately following the event; and further that the license fee be waived; Selectman Pantazis seconded the motion; all members voted in favor.

**7:05 p.m. - NORTHBOROUGH ROTARY CLUB**

To consider an application for a One-Day Special License for Wine & Malt Beverages for premises located at 244 West Main Street.

Skip Doyle was present on behalf of the Northborough Rotary Club to request a One-Day Special Liquor License for the Club's Pride in Workmanship Award Ceremony, at which time Town Planner Kathy Joubert will be recognized. The event will take place at the St. Rose of Lima Parish at 244 West Main Street on Thursday, May 5<sup>th</sup> between the hours of 6pm – 8:30pm.

The Fire Chief, Building Inspector and Sergeant Detective Brian Griffin have reviewed the application and recommend approval.

**ONE-DAY SPECIAL LICENSE REQUEST CONT. . .**

Selectman Perreault moved the Board vote to approve the application for a One-Day Special License as submitted by George Pember on behalf of the Rotary Club of Northborough, Inc. for an event to be held at the St. Rose of Lima Parish, 244 West Main Street on Thursday, May 5, 2016 between 6pm – 8:30pm. Per the recommendation of the Alcoholic Beverages Control Commission, the license shall include the 24-hour period immediately before and after the event in order to allow for the proper delivery and disposal of all alcoholic beverages prior to and immediately following the event, and further that the license fee be waived; Selectman Rand seconded the motion; all members voted in favor.

**7:10 p.m. - MARK GALLANT D/B/A THE DOGFATHER**

To consider an application for a Common Victualler License for premises located at 277 Main Street.

Mark Gallant d/b/a The Dogfather was present to request a Common Victualler License for premises located at 277 Main Street. Mr. Gallant noted that he currently operates three vending trucks in Worcester. The menu will consist of hot dogs and chili to be served through a walk-up window as part of Trombetta's Farm.

Selectman Perreault moved the Board vote to approve the application for a Common Victualler License as submitted by Mark Gallant d/b/a The Dogfather for premises located at 277 Main Street, providing that the licensee receive satisfactory inspections by the Building, Fire and Health Departments; Selectman Rand seconded the motion; all members voted in favor.

**REPORTS**Jason Perreault

- No report.

Dawn Rand

- No report.

William Pantazis, Clerk

- Attended a recent open house at C'est LaVie Bistro, a new café located at 30 Main Street. The café will open to the public on April 13<sup>th</sup>.
- Encouraged residents to attend the Annual Town Meeting on April 28<sup>th</sup>.
- Encouraged residents to vote at the Annual Town Election on May 9<sup>th</sup>.

Leslie Rutan, Vice Chairman

- Announced that the high school prom will be held on April 30th this year.
- Noted that the PTO still has recycling bins at each of the schools as a continued fundraising effort.

John Coderre, Town Administrator

- No report.

**PUBLIC COMMENTS**

None.

**PRESENTATION ON FY2017 CAPITAL BUDGET**

Mr. Coderre made a presentation to the Board on the proposed FY2017 Capital Budget. The presentation included an overview of the recommended Capital Budget Projects included in the Town Meeting Warrant.

In summary, the total FY2017 Capital Budget is \$3,540,000. The \$2,870,000 in General Fund projects will be funded entirely by sources that will result in no new tax impact for residents. The Water & Sewer Capital projects will be funded through a combination of Enterprise Fund Free Cash (\$170,000) and debt (\$500,000). Since FY2012, the Town has invested \$11.7 million in pay-as-you-go capital equipment, infrastructure and facilities with no additional General Fund tax impact. Specifically, \$7.6 million was paid from Free Cash and the remaining \$4.1 million from other funding sources.

The Financial Planning Committee and the Appropriations Committee unanimously recommend approval of the FY2017 Capital Budget.

Following Mr. Coderre's presentation, several questions and comments were heard from members of the Board.

**REAPPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS**

Selectman Rand moved the Board vote to reappoint those individuals who appear on the "2016 Reappointment List" to the corresponding Boards, Committees and Commissions; Selectman Perreault seconded the motion; all members voted in favor.

**ASSIGNMENT OF TOWN MEETING WARRANT ARTICLES**

Members of the Board agreed on which Warrant Articles each of them would read motions for at Town Meeting.

**VOTE ON TOWN MEETING WARRANT ARTICLE RECOMMENDATIONS**

Selectman Pantazis moved the Board vote to recommend approval of the following Warrant Articles at Town Meeting: Article 4, 5, 6, 30, 32, 34 & 40; Selectman Rand seconded the motion; all members voted in favor.

**SET MEETING SCHEDULE FOR MAY – AUGUST**

Selectman Pantazis moved the Board vote to set the meeting schedule for May through August as follows:

May 16<sup>th</sup>  
June 13<sup>th</sup> & 27<sup>th</sup>  
July 18<sup>th</sup>  
August 15<sup>th</sup>

Selectman Rand seconded the motion; all members voted in favor.

**EXECUTION OF CEMETERY DEEDS A988, A989 & A990**

Selectman Pantazis moved the Board vote to execute Cemetery Deeds A988, A989 & A990; Selectman Rand seconded the motion; all members voted in favor.

**EXECUTIVE SESSION**

Selectman Rand moved the Board vote to pass over Executive Session; Selectman Pantazis seconded the motion; all members voted in favor.

**ADJOURNMENT**

Selectman Rand moved the Board vote to adjourn; Selectman Perreault seconded the motion; all members voted in favor.

Meeting adjourned at 8:15p.m.

Respectfully submitted,

Diane M. Wackell  
Executive Assistant to the  
Board of Selectmen

Documents used during meeting:

1. April 11, 2016 Meeting Agenda.
2. March 28, 2016 Meeting Minutes.
3. Information packet – One-Day Special License – St. Rose of Lima Church.
4. Information packet – One-Day Special License – Rotary Club.
5. Information packet – Common Victualler License – The Dogfather.
6. Information packet – FY2017 Capital Budget.
7. Information packet – Reappointments to Boards, Committee and Commissions.
8. Information packet – Assignment of Town Meeting Warrant Articles.
9. Memo – Meeting Schedule for May – August.
10. Cemetery Deeds.